



# REGISTRATION FORM

**For Office Use Only:**

Date Received: \_\_\_\_\_

Date of Entry: \_\_\_\_\_

Registration Fee Received: \_\_\_\_\_

Notes:

Signature: \_\_\_\_\_

Please Print in BLOCK LETTERS.

Name of Child: \_\_\_\_\_  
FIRST MIDDLE LAST

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_  Female  Male  
(dd/mm/yyyy)

Address: \_\_\_\_\_

Name of Mother/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Telephone Number: (HOME) \_\_\_\_\_ - \_\_\_\_\_ (WORK) \_\_\_\_\_ - \_\_\_\_\_ (CELL) \_\_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Father/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Telephone Number: (HOME) \_\_\_\_\_ - \_\_\_\_\_ (WORK) \_\_\_\_\_ - \_\_\_\_\_ (CELL) \_\_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_

## EMERGENCY CONTACTS

**\*Parents will always be contacted first.** Please list alternate persons we should call if we're unable to reach you. Emergency Contacts will also serve as Authorized Pick-Up Persons. Kindly inform all contacts that government-issued photo identification is required on pick up. Also, should an authorized pick up person be under the age of 18 you will need to provide us with a letter of permission; children will not otherwise be released to a minor.

Emergency Contact: \_\_\_\_\_  
NAME

CONTACT NUMBERS RELATIONSHIP TO CHILD

Emergency Contact: \_\_\_\_\_  
NAME

CONTACT NUMBERS RELATIONSHIP TO CHILD

**next page →**

**Important Medical Information** (allergies, diagnosed health conditions, daily medications, etc.):

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**Name(s) of people authorized to collect your child:** (Attach separate sheet if necessary.)

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NAME	TELEPHONE	RELATIONSHIP TO CHILD
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NAME	TELEPHONE	RELATIONSHIP TO CHILD
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NAME	TELEPHONE	RELATIONSHIP TO CHILD
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**Primary school age children only**

Vacation Camp       After-School Care (2:00-5:30)

How did you hear about us?

Referral by friend/parent       Screenplay Advertising (digital display screen)  
 Flyer/Poster       Website       Facebook       Other \_\_\_\_\_  
(please state)

**Please note:**

- ♦ There is a non-refundable \$30.00 registration fee for each child.
- ♦ There is a late pick up fee of \$10.00 for every 15 minutes after 5:30 pm; this is to be paid directly to the staff member who stays with your child as compensation for their inconvenience.

I understand that it is my responsibility to update the information on this form in the event that any of the above information changes.

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**Mother's Signature**

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**Date**

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**Father's Signature**

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**Date**